

Exam Revision Lecture

**Date:** Tuesday October 7th 2014

**Time:** 4.30 – 6.00 pm

**Where:** Online in Blackboard Collaborate (formerly called Elluminate)

**Summary:**

This online session will guide students in preparing for the Year 12 VET IDM exam. Study strategies and approaches to various types of questions will be covered. We hope students will be able to stay back at school to participate in the live presentation. If students wish to view from home, please ensure they have the following guidelines in advance.

**PREPARING FOR THE SESSION:**

* Ensure that you have **tested the software** at least 2 days prior to your session so that you can attempt to resolve any technical issues in time for the conference. To test the software, follow the steps on the ‘Getting Started’ webpage at: <http://www.education.vic.gov.au/school/teachers/support/Pages/blackboard.aspx>

Half way down the page you will see a link to the Training Room, this is where you can test headphones and try out the features available. Information is provided at the above site.

* If you have trouble connecting to Blackboard Collaborate, please follow the support link on the above site. In our experience a common problem is not having Java installed or not having an up-to-date version. Some school networks block the ability of Java to be updated, so you will need admin access to do this.
* If you are unable to troubleshoot issues from this web guide, please refer the matter to your school technicians, as it may be a local proxy/internet access issue that needs to be resolved at an admin level. The DEECD supplies licencing to this facility for **all** Victorian schools, and it is worth persevering with your local support/admin to ensure your students have access to this resource. Unfortunately, PixelEd is unable to provide specific technical assistance, although questions to the mailing list may elicit some help.
* Attendees will require headphones, which you can test by entering the Training Room   
  <http://www.education.vic.gov.au/school/teachers/support/Pages/blackboard.aspx> and going to TOOLS>Audio >Audio Set Up wizard
* If you wish to speak (rather than type a comment or question) during the session, please use a microphone headset to avoid audio feedback.

**Information on HOW TO JOIN THIS SESSION and Online Behaviour on Oct 7th:**

Enter the web conference by clicking on the session link below up to 30 minutes before it is scheduled to begin:

<https://au-sas.bbcollab.com/m.jnlp?sid=2007026&password=M.C5C6B701DA0E6CA99142F5806CE6E1>

Please note that this session will be recorded and the recording may be published online.

By entering this session you are consenting to the recording and its distribution.

Students join in using your **first name** and your **school name** eg “Claire Warrandyte HS” (teachers please enter your full name and school)

Any participants not named in this way will be asked to leave the room and can be removed.

Use appropriate language, being respectful at all times.

Please note that the moderators can see **ALL** chat, so private chat must also be entirely appropriate.

Limit all text chat to matters related to exam revision.

Please use the emoticons provided to respond to presenters – they cannot see you, so it is important to provide appropriate feedback, especially if they ask participants a question.

Inappropriate and distracting behaviour will lead to the participant being removed from the session.