



International
Specialised
Skills
Institute Inc

Overseas Fellowships Guidelines

Frequently Asked Questions

What They Say

2005

Overseas Fellowship Guidelines

Frequently asked questions



Who can Apply?

- Fellowships are open to self-employed, or those working in public or private organisations, professional and tradespeople depending on the specific fellowship on offer. Please refer to the Fellowship Application Forms for further information.

I have applied for a Fellowship and was not successful. Can I apply again?

- Yes. You are welcome to apply again. Whilst you may not gain a Fellowship in one year, you may in another.

Can I apply for more than one Fellowship?

- Yes. If the skill gaps identified and the selection criteria fulfilled, you may submit an application for each Fellowship.

Are there information sessions held for application preparation?

- Yes. Most Fellowships have scheduled information sessions (bookings are essential).

Are there targeted Industries and occupations connected to the Fellowships?

- Yes. Each Fellowship specifies the targeted industries and occupations. Please refer to the specific Fellowship Application Forms for further information.
- However, you may have knowledge of skill gaps and deficiencies that we are not aware of, so ring and talk to us.

Do funds come with the Fellowship?

- Yes. Each Fellowship has a specific amount of funds provided towards costs incurred in the overseas study program such as airfares, living allowances and approved course or conference fees.

What can be included in the overseas program?

- The fellow's study program may be a course of study, visits to, or placement in a firm, or with an individual, educational institutions, professional associations and/or government agencies.

Will you assist me in preparing my submission?

- Whether you have had previous experience in preparing submissions and require more information, or have never applied for any grant or fellowship before, we are here to advise and assist you where possible in the preparation of your submission as part of our Mentoring Program.

How do I apply?

- Check the industry sector/s and occupations listed in the various Fellowship Application Forms on offer to make sure you are eligible. Complete all sections on the Form.
- Print out and fill in the Application Form and attach as a front cover to your supporting material.
- Entries will not be returned. As entries are not returned, please only include copies of original material such as photographs.

When can I apply and when do applications close?

- Applications are called for at various times of the year. Please see individual Fellowship Application Forms and deadlines.

Will you assist me with the overseas program?

- Yes. Fellows have access to ISS' networks here and overseas. Where you go and what you do is negotiated with ISS Institute. ISS may provide introductions and/or letters of support to assist in securing meetings with key individuals/firms.
- Each Fellows' itinerary must be completed and approved by ISS Institute prior to departure and for signing off on the 'Agreement'.

Information Hotline

P 03 9882 0055

F 03 9882 9866

E issi.ceo@pacific.net.au

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What are the Conditions of Entry?

- The selection panel's decision is final and binding and no correspondence will be entered into.
- Application evaluations will not be provided.
- Winners will be awarded their Fellowship at a formal presentation held each November.

How long am I overseas?

- It is for a 2 to 3 week period. Longer periods may receive special consideration. Fellowships must be undertaken within twelve months of being advised in writing that their submission has been successful. Some Fellows take their family along and add an overseas holiday at the end of their study program.

Can I keep what I learn overseas, or do I have to share with others?

- Fellowship winners must pass on what has been learnt overseas through written and oral reports. These are prepared under the guidelines provided by ISS Institute. Also Fellows conduct at least one ISS training activity within six months of return. It doesn't matter if you have never written a report or taught before, we work with you step-by-step, and if you have experience teaching, we will seek to further enhance your capabilities.

What is involved in the selection process?

- All submissions will be evaluated.
- A short list of applicants will be interviewed by the Selection Panel. The panel members may include the sponsor/s, ISS Institute and industry representatives as appropriate.
- Interviews may be conducted in person or by phonenumber.
- The winners and the unsuccessful applicants will be notified in writing by ISS Institute.

Is there an eligibility and selection criteria?

- Yes. The applicant must demonstrate a commitment to innovative solutions, learning and sharing their skills and knowledge with others.
- Applications must address each of the areas set out and provide clear evidence of the following:

Skills and Knowledge The skills and knowledge targeted in the fellow's study program are unavailable in accredited Australian TAFE or university courses.

Workplace Practice Demonstrated commitment to innovation, technology and leadership and/or teaching excellence. Significant, proven and on-going expertise in their field of endeavour. Participate in established networks related to his/her area of work.

Employer Support For those in an employment situation, endorsement from the employer for the applicant to fully participate in the fellowship program and the employer's commitment to the Fellow's obligations upon return from the study program is required.

Communication and Presentation Oral and written skills; presentation in keeping with the ISS Institute's aims and outcomes. Capacity to undertake education and training activities with a diverse range of clients on completion of the study program. Previous teaching experience is not required.

Who owns the intellectual property and copyright?

- The ISS Institute 'Agreement' specifies intellectual property and copyright ownership will be applied to the fellowship winner.

Can I get a Fellowship to gain work experience overseas eg an internship, or for furthering my studies such as a PhD?

- No.

Can I change my overseas program?

- The program must be approved and cannot be altered without the consent of the awarding bodies.

Information Hotline

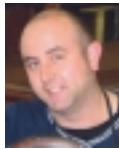
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What They Say

Skills • Knowledge • Experience



I am looking forward to a long term relationship with the ISS because I know I can gain and learn much from such an inspirational organisation and the associated people. The ISS realises the importance of mentors and models. As a leader in my field in Australia, I am often a mentor to others. However I have no mentor working in my field in Australia, this is probably often the case for recipients. In this situation it is easy to become lost, it is hard work always finding your way when there is no one to follow. The ISS itself is a fantastic model for any business or individual to learn from... they are self starters and self perpetuating, which is what every recipient wants to be. I realise that the ISS is as much about teaching people like myself, how to help themselves to succeed in their pursuit, as it is about the gaining knowledge. This of course will be a benefit to myself, but ultimately my knowledge and enthusiasm will help others in Australia to realise their potential too.

Greg Peters. Patinations.

The Pratt Foundation/ISS Institute Fellow



The fellowship has really forced me to think outside the square as far as what is out there and it has made me hungry again for knowledge and to try and effect change amongst my employees and others. I've always hated the notion that being a tradesman was never really considered a worthwhile occupation in our society and that they were always a rung down the ladder from your white collar worker. This fellowship does much to effect change and bring amazing skills to our shores.

Ben Dethridge, Dethridge Painting. The Pratt Foundation/ISS Institute Fellow



Dear Carolynne. Life here in the USA is going very well. I have this wonderful opportunity to cater at the Australian Embassy in Washington... for our Deputy Chief Of Mission from Australia to America, to showcase the Very Best of AUSTRALIAN CUISINE, to USA congressmen and women. Also I have an opportunity to demonstrate the use of Australian foods at a cocktail reception for the Washington Botanical Gardens, It is their centenary year, so this again is at the Australian Embassy here in Washington, with a very elite group of influential people attending. Then I fly to Boston to attend the Johnson and Wales global food and Beverage convention for 35 of their top Food and beverage directors, it will be a showcase dinner I present there too. It was a huge success in Washington at the Australian Embassy, and at the Johnson and Wales Uni. I am finding out so much and there is a huge demand for Cuisine based on 'wild Australian food' I am doing here and the value adding is huge. All is well. Kind regards Athol

Emails received April 2005.

Athol Wark. Chef. ISS Institute/DEST Overseas Fellow



[It is] not to naively suggest that we should compete with nations with well established furniture industries and long-standing furniture traditions - rather, that we focus on our uniqueness, the combination of Australian materials and our ability to exhibit a fresh independent style.

Extract from Report

Gary Frencham. Architect. FIAA Fellow.

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